

**AASHTO Committee on  
Maintenance  
2018 Business Meeting Notes  
Charlotte, NC**

Date: 7/26/2018

Number of Member States Participating: 39  
 Quorum Present (34 required) Yes

**Important Issues Discussed:**

**Outcome or Associated Action  
Items:**

**Owner**

SICOP Triennial Review	Will be voted by electronic ballot to allow all 50 states the opportunity to review the triennial report and to then vote. Email or AASHTO electronic ballot will be sent out soon.	George Conner
Need to provide web conference connection for member attending by phone in the future so that they can view the slide information.		MaC Leadership
2020 revised requirements for CDL certifications and testers	Pasco Bakotich (Washington), Kyle Lester (Colorado), Steve Lund (Minnesota) will research issue and provide info back to committee	Bakotich, Lester, Lund
TRB Update, James Bryant	2019 will be a joint TRB/MaC meeting.	James Bryant
NCHRP, Amir Hanna	Problem statements due Nov. 1, 2018. Need to be clear and concise. Project 20-123 (support for AASHTO Committees) - Not for the conduct of research Project 20-68 Domestic Scan Program Synthesis – Due Feb 18, 2019 Project 20-44 Accelerating the application of NCHRP Research Results. Consider recently completed projects. Publication as AASHTO documents. Implementation activities.	Amir Hanna
2019 Meeting Grand Rapids, MI	July 13-18, 2019	Steve Cook
Accomplishment report and Action Plan from TWG's	Due August 9 COB. Jerry Hatcher to compile reports.	Jerry Hatcher

**Research needs discussed/proposed):**

**Outcome or Associated Action  
Items:**

**Owner**

Establishing a procurement guide for non-destructive testing and evaluation and SHM based on best practices and vendor qualifications		Jeff Milton (Bridge TWG)
Guide construction specs for cold in place recycling and cold central plant recycling		Anita Bush (Pavement TWG)

Guidelines for incorporating maintenance cost data into a Transportation Asset Management Plan (TAMP)		Anita Bush (Pavement TWG)
Scan Tour – equipment asset preservation and protection techniques		Tim Cunningham (Equip TWG)
Strategies to maximize equipment and vehicle resale values to optimize fleet total cost of ownership		Tim Cunningham (Equip TWG)
Synthesis on incorporation of electric vehicle chargers in state rest areas		Erany Robinson (Roadway/Roadside TWG)
Proper disposal recycling options for spoils from roadsides and ditches		Erany Robinson (Roadway/Roadside TWG)
Synthesis on incorporating maintenance costs into the design and project selection criteria		Erany Robinson (Roadway/Roadside TWG)
Impacts of mobile technology on the need for overhead / auxiliary signs		Erany Robinson (Roadway/Roadside TWG)
Considerations for inclusion of ancillary roadside assets in a data collection project		Erany Robinson (Roadway/Roadsides TWG)
National/Regional Snow and Ice Performance Measure Implementation Workshop	Amir Hanna: not research project, but should be scored by members based on importance	Brad Darr (Maint. Ops. TWG)

### Resolution Summary

Resolution-Equipment TWG: Add 5 <sup>th</sup> national equipment performance measure: scheduled vs unscheduled repairs. Tim provided background info to group.	Motion By:	TN	Affirmative	all
	Second By:	ID	Opposed	none
Resolution-Pavement TWG: Encourage implementation of pavement preservation certification program for SHA's and contractors in pavement preservation. Comment: Maryland says to encourage, later required. What is the intent – purpose is to encourage states to require certification. David Cook requested amendment of last paragraph “supporting” changed to “relevant”. Group adopted as amended.	Motion By:	SC	Affirmative	all
	Second By:	CO	Opposed	none

### Publications:

### Outcome or Associated Action Items:

AASHTO Maintenance Manual NCHRP Proj 20-07 Task 380	Anita Bush NV stated that earlier in the week during General Session only about 8 states had indicated they had reviewed the manual. She suggested allowing more time for states to review before voting to accept. Steve Cook indicates that errors were pointed out earlier in the week.  Jameelah Hayes stated that the Volkert contract has expired and that they can only do	Motion by: NV 2nd by: MI  Motion was adopted.
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	<p>minor edits but not major revisions.</p> <p>Amir Hanna stated that the requested changes would influence the mechanism used to update the manual.</p> <p>Anita Bush made motion to extend the review period and to ballot later. She also proposed to make the comment due date November 1, 2018.</p> <p>After motion adopted, George Conner stated that Jon Wilcoxson and Jameelah Hayes will receive comments.</p>	
Equipment TWG NCHRP 13-04 publish as an AASHTO Research User Guide, Tool and Publication	Asking AASHTO to adopt the guide.	Motion by: KS 2nd by: AL Motion was adopted.
Pavement TWG NCHRP Project 14-31 Report 820: Framework for a Pavement Maintenance Database System	Anita Bush recommended approval to publish as an AASHTO publication and assigning to Pavement TWG.	Motion by: MS 2nd by: NV Motion was adopted.

**2018 AASHTO Committee on Maintenance  
Business Meeting Notes  
Roll Call**

<input checked="" type="checkbox"/>	Alabama	<input checked="" type="checkbox"/>	Alaska	<input type="checkbox"/>	Arizona	<input checked="" type="checkbox"/>	Arkansas	<input checked="" type="checkbox"/>	California	<input checked="" type="checkbox"/>	Colorado
<input checked="" type="checkbox"/>	Connecticut	<input checked="" type="checkbox"/>	Delaware	<input type="checkbox"/>	District of Columbia	<input checked="" type="checkbox"/>	Florida	<input checked="" type="checkbox"/>	Georgia	<input type="checkbox"/>	Hawaii
<input checked="" type="checkbox"/>	Idaho	<input type="checkbox"/>	Illinois	<input checked="" type="checkbox"/>	Indiana	<input checked="" type="checkbox"/>	Iowa	<input checked="" type="checkbox"/>	Kansas	<input checked="" type="checkbox"/>	Kentucky
<input checked="" type="checkbox"/>	Louisiana	<input checked="" type="checkbox"/>	Maine	<input checked="" type="checkbox"/>	Maryland	<input type="checkbox"/>	Massachusetts	<input checked="" type="checkbox"/>	Michigan	<input checked="" type="checkbox"/>	Minnesota
<input checked="" type="checkbox"/>	Mississippi	<input checked="" type="checkbox"/>	Missouri	<input checked="" type="checkbox"/>	Montana	<input type="checkbox"/>	Nebraska	<input checked="" type="checkbox"/>	Nevada	<input checked="" type="checkbox"/>	New Hampshire
<input type="checkbox"/>	New Mexico	<input type="checkbox"/>	New York	<input checked="" type="checkbox"/>	North Carolina	<input checked="" type="checkbox"/>	North Dakota	<input checked="" type="checkbox"/>	Ohio	<input type="checkbox"/>	Oklahoma
<input checked="" type="checkbox"/>	New Jersey	<input checked="" type="checkbox"/>	Oregon	<input checked="" type="checkbox"/>	Pennsylvania	<input type="checkbox"/>	Puerto Rico	<input type="checkbox"/>	Rhode Island	<input checked="" type="checkbox"/>	South Carolina
<input checked="" type="checkbox"/>	South Dakota	<input checked="" type="checkbox"/>	Tennessee	<input checked="" type="checkbox"/>	Texas	<input type="checkbox"/>	Utah	<input checked="" type="checkbox"/>	Vermont	<input checked="" type="checkbox"/>	Virginia
<input checked="" type="checkbox"/>	Washington State	<input type="checkbox"/>	West Virginia	<input checked="" type="checkbox"/>	Wisconsin	<input checked="" type="checkbox"/>	Wyoming				

Number of Member State Voting Members Participating	39
Quorum Present (yes/no) – 34 member states required	yes

AK: represented by proxy (Jerry Hatcher TNDOT)  
 CA: Lisa Kunzman participated by phone  
 GA: Erany Robinson proxy for Andy Doyle  
 KS: Tim Cunningham proxy for Clay Adams  
 MN: Steve Lund participated by phone  
 MT proxy: unknown proxy for Jon Swartz  
 NJ proxy: Robert Blight proxy for Andrew Tunnard  
 PA proxy: Steven Koser proxy for Richard Roman  
 SD proxy: Tony Ondricek for Jason Humphrey  
 VT: unknown person participated on phone  
 WA: Pasco Bakotich participated by phone  
 WY: unknown person participated on phone  
 OR: unknown person participated by phone